



Position Description

Position Title: Apprentice Millwright

Work Location: Slave Lake, Alberta

Department: Maintenance

Title of manager this position reports to: Maintenance Superintendent

Positions reporting to this role: N/A

Work Rotation (if applicable): Five work days per week

Work Days / Hours: Monday To Friday 8 hrs Per Day

Purpose Of Role: Install, maintain, troubleshoot and repair stationary industrial machinery and mechanical equipment.

Core Responsibilities

- In addition to company policies, comply with all policies, procedures and regulations related to health, safety and the environment.
- Troubleshoot and determine materials or parts required and method of repair, ordered through the Parts Department, according to company policy and communicate findings to the Maintenance Superintendent
- Install, align, maintain, dismantle and overhaul machinery such as pumps, presses, agitators, gearboxes, hydraulic and pneumatic controls.
- Work with Electricians, Welders and other trades to complete repairs or installations.
- Inspect equipment and facilities to ensure all guards and protective devices are in place and functional. Report any deficiencies to the Maintenance Superintendent
- Inspect and monitor equipment to prevent breakage and lost production.
- Ensure Parts inventory is maintained.
- Maintain detailed record of repairs for work orders.
- Must attend all scheduled apprenticeship training through a recognized educational institution.

REQUIRED QUALIFICATIONS, WORK EXPERIENCE, SKILLS

- Journeyman Millwright apprentice first year, second year or years in field would be an asset.
- Journeyman Welder would be considered an asset.
- Minimum 2 years related experience.
- Valid Driver's License.
- Aerial Work Platform certification would be considered an asset, genie boom, forklift, bobcat.
- Familiar with various hand and power tools and specialized equipment.
- Strong verbal and written communication.
- Effective interpersonal communication and problem solving skills.
- Strong Organizational Skills.
- Some computer skills would be an asset.

PHYSICAL REQUIREMENTS / WORK CONDITIONS

Physical Requirements:

- Able To Lift And Carry 50 lbs.
- Work from height.
- Climbing, crouching, stooping, and working in awkward positions required.

Work Conditions:

- Working inside and outside in various weather conditions.
- Exposure to noisy conditions.
- At times may be exposed to dangerous and/or toxic substances and must take necessary precautions to protect eyes, nose and skin from irritation and infection.
- On call, shift work and weekend schedule may apply

This Position Description In No Way States Or Implies That These Are The Only Core Responsibilities To Be Performed By The Employee Occupying this position. Employees will be required to perform any other job-related duties assigned by their supervisor. All safety sensitive positions will require pre-employment drug and alcohol screening.