



## Position Description

**Position Title:** Heavy Duty Mechanic

**Work Location:** Slave Lake, Alberta

**Department:** Maintenance

**Title of manager this position reports to:** N. Transportation Manager

**Positions reporting to this role:** N/A

**Work Rotation (if applicable):** Monday to Friday

**Work Days / Hours:** 8 hour workday. Overtime may be required.

**Purpose of Role:** Maintaining Tiger's vehicle fleet.

### CORE RESPONSIBILITIES

- Perform maintenance and repair of heavy trucks and trailers.
- Perform preventative and predictive maintenance.
- Diagnose cause of any malfunction and perform repairs to manufacturer's specifications.
- Maintain a clean and tidy personal work area and assist with general cleaning duties in a workshop environment.
- Maintain a daily record of all work tasks and materials.
- Support and encourage continuous improvement in work practices.
- Some out of hours work may be required for a call out basis.
- Perform related work as required.
- Completing daily job hazard assessments.

### REQUIRED QUALIFICATIONS, WORK EXPERIENCE, SKILLS

- Journeyman Heavy Duty Mechanic.
- Minimum of 3 years' experience.
- Valid driver's license, Class 1 preferred.
- Experience with Cummins engines, hydraulic system, and Super B would be considered an asset.
- Experience and considerable knowledge of the methods, materials and equipment used in the maintenance and repair of various types of heavy equipment and other power driven equipment and tools.
- Working knowledge of the occupational hazards and safety precautions of the trade.
- Skilled in the operation of a variety of tools and equipment used in the repair of trucks and heavy equipment
- Capable of preparing and maintaining accurate records and reports.
- Ability to analyze and repair mechanical failures.
- Has a collaborative communication style at all levels of the organization demonstrating an open, honest and consistent approach to working with others.

### PHYSICAL REQUIREMENTS / WORK CONDITIONS

- Lifting, pulling, climbing, standing, sitting, lying down, squatting and kneeling and managing equipment and tools.
- Must work outside in all different weather conditions, including cold and extreme heat. Work is performed in a repair shop environment.

This Position Description In No Way States Or Implies That These Are The Only Core Responsibilities To Be Performed By The Employee Occupying this position. Employees will be required to perform any other job-related duties assigned by their supervisor. All safety sensitive positions will require pre-employment drug and alcohol screening.

#### Document Revision Control

<b>Document Name:</b>	Heavy Duty Mechanic – Slave Lake	<b>Document Location:</b>	n:\position descriptions\maintenance\slave lake\revised\heavy duty mechanic - slave lake.docx		
<b>Document Owner:</b>	Clint Schwartz	<b>Department:</b>	Maintenance		
<b>Revision #:</b>		<b>Creation Date:</b>	July 2017	<b>Page #:</b>	1