



Position Description

Position Title: Lead Hand Heavy Duty Mechanic

Work Location: Nisku

Department: Transportation

Title of manager this position reports to: Shop Manager

Positions reporting to this role: N/A

Work Rotation (if applicable): 5 days on, 2 days off

Work Days / Hours: Thursday to Monday 7:00 a.m. – 3:30 p.m. with ½ hour unpaid lunch

Purpose of Role: Maintaining Tiger's fleet of equipment as well as completing proper paperwork required for the position. The incumbent will hold the lead hand role on the weekend.

CORE RESPONSIBILITIES

- Provide leadership, mentoring and training to mechanics.
- Assist mechanics with troubleshooting.
- Generate work orders on the weekend shifts.
- Perform maintenance and repair of heavy trucks and trailers.
- Perform preventative and predictive maintenance.
- Diagnose cause of any malfunction and perform repairs to manufacturer's specifications.
- Maintain a clean and tidy personal work area and assist with general workshop cleaning duties.
- Maintain a daily record of all work tasks and materials.
- Support and encourage continuous improvement in work practices.
- Some out of hours work may be required on a call out basis.
- Perform related work as required.
- Completing daily job hazard assessments.

REQUIRED QUALIFICATIONS, WORK EXPERIENCE, SKILLS

- Journeyman Heavy Duty Mechanic with CVIP ticket.
- Minimum 5 years experience with at least 2 years in a supervisory capacity within a maintenance shop environment.
- A Valid Alberta Class 1 Driver's license would be considered an asset
- Experience with Cummins engines, hydraulic system, Super B, and Managers plus computer program would be considered an asset.
- Experience and considerable knowledge of the methods, materials and equipment used in the maintenance and repair of various types of heavy equipment and other power driven equipment and tools.
- Working knowledge of the occupational hazards and safety precautions of the trade.
- Skilled in the operation of a variety of tools and equipment used in the repair of trucks and heavy equipment
- Capable of preparing and maintaining accurate records and reports.
- Ability to analyze and repair mechanical failures.
- Has a collaborative communication style at all levels of the organization demonstrating an open, honest and consistent approach to working with others.
- Ability to supervise crews of 6 or more employees.
- Ability to work independently and to ensure quality completion of multiple projects.

PHYSICAL REQUIREMENTS / WORK CONDITIONS

Physical Requirements: Ability to exert moderate/high physical effort of lifting heavy parts, brake drums, etc. and to working in fatiguing or awkward positions for a considerable period of time during repair work.

Work Conditions:

- Work is performed in a repair shop environment with conditions that may be dirty, wet, noisy and greasy.
- There may be a possibility of overtime.

This Position Description In No Way States Or Implies That These Are The Only Core Responsibilities To Be Performed By The Employee Occupying this position. Employees will be required to perform any other job-related duties assigned by their supervisor. All safety sensitive positions will require pre-employment drug and alcohol screening.